

Presbyterian Church of Novato
710 Wilson Avenue, Novato, CA 94947
(415) 897-6152
www.pcnovato.org

- Position:** **DIRECTOR OF CONTEMPORARY MUSIC**
- Hours:** 12 hours a week (42 weeks); 10 weeks at reduced schedule not to exceed 7 hours a week
- Compensation:** \$17,998 annually. Vacation time is accrued annually to a maximum 4 weeks per year
- Purpose:** To provide leadership, team building, and development of the music ministry for weekly onsite and virtual contemporary worship service (September 1 through mid-June), bi-weekly worship service (mid-June - August 31)
- Accountability:** Supervised directly by the Pastor. PCN Session through Personnel Committee provides administrative oversight.

Position responsibilities:

- Lead and direct Praise Band during Contemporary Worship Service (onsite and virtual) (weekly approx. September 1-May 31, bi-weekly June 1-August 31)
- Recruit, support, and lead volunteer band members. When necessary, recruit and hire substitute musicians in coordination with church office.
- Help coordinate the set up/take down of equipment at weekly rehearsals and Sunday worship service
- Conduct weekly rehearsals in preparation for worship service
- Collaborate with Pastor on appropriate songs for sermon topic, and coordinate with PCN staff including, director of Traditional Music, Director of Technology, and Communications Director.
- Attend and participate in monthly PCN Worship Committee meetings.
- Install, repair, maintain cords, equipment, wiring, sound system, amplifiers, cables, and microphones as appropriate in coordination with the Director of Technology

Qualifications:

- Faith in Jesus Christ and a love of the Church
- Ability to read, play, sing and conduct music
- Knowledge of contemporary Christian music
- Ability to recruit and lead a team of volunteer musicians
- Strong interpersonal skills
- Successfully pass background check and fingerprinting

Background: High school graduate with experience working in contemporary Christian church music.

To Apply: Submit a letter of interest and resume to the Presbyterian Church of Novato Personnel Committee, 710 Wilson Ave. P.O. Box 631, Novato 94948 or pcnadmin@pcnovato.org. Interviews will be held when a suitable number of applications have been submitted.